

RecruitmentPlus Timesheet



Please email before Monday 8am to: temps@rplus.ie

Alternative you can fax it to 01 2788621

Dublin: 01 2788610. Agency Address: 20 Lower Kilmacud Rd, Stillorgan, Co. Dublin

Dundalk: 042 9356910. 68 Clanbrassil Street, Dundalk, Co Louth

Employer no: 309944

VAT no: 6329944U

Your Name	
Temporary Position	
Company	
Department	
Week Ending (Sunday)	

	Start Time	Lunch Time/s e.g 1-2pm	Finish Time	Standard Hours (minus time deducted for lunch e.g 30 mins/1 hr)	Overtime @ Time + ½ / time + 1/3	Overtime @ Double Time
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
Total Hours:						

If you require holiday pay, please mark the required amount in the box to the right.
If you wish to receive your full entitlement please write "ALL" in the box.

HOLIDAY PAY

hours

To be entitled to a full or part bank holiday payment, you must work a minimum of 40 hours in the previous 5 weeks.
Please tick the box to the right to receive bank holiday pay.

PUBLIC HOLIDAY

hours

If you are finished all assignments with Recruitment Plus, please tick the box should you wish RPlus to submit details of your cease of employment to Revenue.

Cease Of Employment

These hours and our Terms of Business relating to the introduction of temporary staff are deemed to be accepted by the Client by virtue of a signature on behalf of the client company.

If the client engages a member of the Agent's temporary/contract staff on a permanent, self-employed or freelance basis either during or within 12 months after termination of a temporary engagement with the client, the Client shall immediately notify the Agent and the Client is rendered liable for the payment to the Agent of the normal introduction fee.

The Hirer indemnifies Recruitment Plus Ltd against any injury, loss, damages, and proceedings in respect of Employers & Public Liability claims which may arise in respect of staff supplied by Recruitment Plus in the course of their contracted duties.

CANDIDATE SIGNATURE:

PRINT NAME:

CLIENT SIGNATURE:

PRINT NAME:

POSITION:

DATE: